Approved For Release 2005/11/21 : CIA-RDP70-00211R000800110025-3

```
5 dr. Letter File Cabinet
                                     VS
                                                          Pro-File
     Cost
5 dr. Letter Cab. ($70.) - 4 dr. Pro File ($122.) - 6 dr. ($44.) - 7 dr. ($232.)
     Filing Capacity
5 dr. Letter Cab. (10 lin. ft) - 4 dr. Pro-File (8 lin, ft.) -
                 6 dr. Pro-File (12 lin. It.) - 7 dr. Pro-File (14 Lin. ft.)
     Floor Space (Equipment - Only)
5 dr. Letter Cab.
    2 sq. ft. (15'W X 25" D) - 4 dr. Pro-File
                                  2 sq. ft. (28"W X 12\frac{1}{2}"D)
          (SamEFloor space requirements for 6 & 7 dr. Pro-File)
     Drawer Opening Floor Space
                                 4 dr. Pro-File
5 dr. Letter Cab.
     2 sq. ft. 12\frac{1}{2}"W x 22\frac{1}{2}"D)
                                   (1 \text{ sq. ft.} - 25"W \times 6"D)
                 (Savings approx. 48% in Aisle)
                 (Space needed for Drawer Opening.)
                 (Yawman & Erbe says over 30%)
Note Pro-File Units with Key Locks - 4 dr. Cost $138. ea.
  Discounts/ Under Ten Units - 10%
             10-20 Units
                               - 20%
             Over 20 Units
Guides Cost $25.25 Per C
Any Combination of Units can be procured and stacked up to 8 dr. high.
     8 drawers high - Buy two 4's
                                          $244.
     7 drawers high - Buy 4 & 3
                                           233.
     6 drawers high - Buy 4 & 2
                                           202.
                           3 & 3 would cost 220.
     5 drawers high - Buy 3 & 2
                                           190.
     4 drawers high - Buy 1 - 4
                                           122.
     3 drawers high - Buy 1 - 3
                                           110.
```

Yawman & Erbe will bolt any combination of Units together at no additional cost.

2 drawers high - Buy 1 + 2

80.

STAT

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM Approved 50 February 2005/11/21: GA-RPP70-09211-000 800110025-3 CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP то NAME AND ADDRESS INITIALS DATE 1 Executive Officer Office of Personnel 2 2619 Curie Hall 3 4 5 6 DIRECT REPLY PREPARE REPLY **ACTION** DISPATCH RECOMMENDATION APPROVAL FILE COMMENT RETURN CONCURRENCE X INFORMATION SIGNATURE Remarks: Dan: Attached is a Brochure on the Shelf File equipment that we saw at the Patent Office. If you need additional information, please let me know. You also may be interested in the attached CSC Employee Letter regarding Organizational Changes in the Central Office of the Commission. FOLD HERE TO RETURN TO SEND FROM: NAME, ADDRESS AND PHONE A

Records Management Officer
Approved San Release 2005/11/42 NOIA RDP70-092/18 900 800110025-3

STAT

FORM NO. 237 Replaces Form 30-4 which may be used.

Copen

5/22/61

ase Dile: 0/1

ا	SENDER WILL CH UNCLASSIFIED		CONFIDE			SECRET	
	CENT	RAL	INTELLIGENCE A	GENCY		/4	
	OFFI	CIA	L ROUTING	S SLI	IP	1/1	
то	NAME AND ADDRESS INI			INIT	IALS	DATE	
1		 			/		
				ļ			
2							
•			 	 			
3			 	<u> </u>			
4							
5							
э			 				
6							
	ACTION DI		DIRECT REPLY	P	PREPARE REPLY		
			DISPATCH			COMMENDATION	
	COMMENT		FILE				
	CONCURRENCE	L	INFORMATION	1-13	IGNATU	KL	
FI FI	oor Space 2 so (15'W x	1. f	Fatore S SHELVES S 190.00 \$122.00 t. 2 sq (28"W	#ELVE \$202. ft. x 12	SE S SHE 00 \$2 * ½"D)	233.00	
F. *:	Cleury Repairty Same floor space ne-shelf unit	ia n	ot made, the				
F1 *	ne-shelf unit get a five she	is n If p	ot made, the	refor	e imp		
F. *	ne shelf unit get a five she FOLD	id n lf v HERE	ot made, the	refor	e imp		
F. *	ne shelf unit get a five she FOLD	id n lf v HERE	et made, the pit.	refor	e imp	ossible	